

## APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	17	05	2016		30	09	2017

## Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Anstruther Harbour Festival Trust
SC046562
56 High Street, Anstruther, Fife
Postcode KY10 3DH

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Dibley	Chairman		
2	Gail Sorley	Secretary		
3	William Kennaway	Treasurer		
4	Kenneth Lawson			
5	James Braid			
6				
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

Constitution dated 17 May 2016, see  
<http://www.anstrutherharbourfestival.co.uk/userfiles/files/AHFT%20Constitution%202016.pdf>

### Trustee recruitment and appointment

Five trustees were appointed at the Trust's Annual General Meeting.

## Objectives and activities

### Charitable purposes

The charitable purposes of the Trust are to provide a community inclusive cultural festival, and undertake other community-related activities and projects, aimed at celebrating, supporting and promoting the maritime, harbour and land based culture and activities of the historic Royal Burghs of Anstruther Wester, Anstruther Easter, and Kilrenny & Cellardyke, and thereby

- advancing citizenship and community development within the area
- advancing the heritage and culture of the area

### Summary of the main activities in relation to these objects

During the period to which this first Annual Return relates, the Trust's main activities were the organising of summer weekend Festivals on 4-5 June 2016 and on 26-28 May 2017.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

The main achievements of the Trust during the financial period were the

- **increased scale** of the Festival from earlier years – the Trust's 2014 and 2015 Festivals involved expenditures of £10k and £13k respectively. The figures for the Trust's 2016 and 2017 Festivals were £15k and £14k
- **increase in business sponsorship** – in both the 2016 and 2017 Festivals this raised over 30% of the total budget, and was an important factor in the increased scale of the Festival in these years
- **increase in fundraising income** - in both the 2016 and 2017 Festivals, fundraising by raffle income, donations and entry charges raised over 20% of the total budget, although poor weather at the 2017 Festival weekend meant receipts were lower than the previous year
- **Anster Fair** – the 2016 Festival introduced the Anster Fair identity for what was the Festival's Food & Crafts Fair. Anster Fair was the name of Anstruther's historic market day, immortalised in the epic poem of the same name by local man William Tennant (who lived at 56 High Street Anstruther, the home of the Trust's chairman). This has greatly aided both publicity and sponsorship, with a local business supporting AnsterFair as its lead sponsor
- **Feis Anster** – the 2017 Festival introduced the Feis Anster identity for the traditional music and dance events of earlier years' Festivals. This has aided both publicity and sponsorship, with a local business supporting Feis Anster as its lead sponsor

### Financial review

#### Brief statement of the charity's policy on reserves

The Trust's main beneficiaries are the people of Anstruther and visitors from elsewhere in Fife and beyond.

The Trust's main funding streams are awards from various local authority grant schemes, sponsorship from local small and medium size businesses, and fundraising activities including raffle receipts, donations and entry charges at certain events.

The rationale behind the Trust's reserves policy has been to seek to retain a modest surplus from its annual turnover, consistent with maximising the benefit to the community through a successful Festival. The surplus is to be achieved by setting a contingency/reserve figure of 10% in budgeting. The deficit shown in the Trust's Receipts & Expenditure Statement amounts to £5169.

This reflects the Trust's situation at its start-up as an SCIO which was just a few weeks before the 2016 Festival, hence the Trust's high opening balance of £6856 reflects the level of sponsorship funds received ahead of receiving the invoices for the bulk of the Festival's activities

#### Details of any deficit

#### Donated facilities and services (if any)



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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	WILLIAM GORDON KENNAWAY	MARTIN DIBLEY
Position (e.g. Chair)	TREASURER.	CHAIR
Date	18 July 2018.	18/JULY/2018.

## ANSTRUTHER HARBOUR FESTIVAL TRUST

SC046562



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	16	May	2015		30	September	2017

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	196				196	
Legacies					-	
Grants	7,008				7,008	
Receipts from fundraising activities	11,238				11,238	
Gross trading receipts	3,614				3,614	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
<b>A1 Sub total</b>	<b>22,056</b>	-	-	-	<b>22,056</b>	-
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	<b>22,056</b>	-	-	-	<b>22,056</b>	-
<b>A3 Payments</b>						
Expenses for fundraising activities	208				208	
Gross trading payments	25,517				25,517	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs	1,500				1,500	
Other					-	
					-	
<b>A3 Sub total</b>	<b>27,225</b>	-	-	-	<b>27,225</b>	-
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	<b>27,225</b>	-	-	-	<b>27,225</b>	-
<b>Net receipts / (payments)</b>	<b>(5,169)</b>	-	-	-	<b>(5,169)</b>	-
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(5,169)</b>	-	-	-	<b>(5,169)</b>	-

## Section B Statement of balances

December 2007



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Scottish Charity Regulator

## Independent examiner's report on the accounts

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Report to the trustees/members of

Charity name  
Anstruther Harbour Festival Trust

Registered charity number

SC046562

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
16	05	2015	to	30	September	2017

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

V. R. Walsh

Date:

6/7/18

Name:

Victoria Walsh

Relevant professional qualification(s) or body (if any):

Chartered Accountant

Address:

The A9 Partnership Limited  
Abercorn School  
Newton  
EH52 6PZ