

Charity : SC046562 - Annual Return : SC046562.2019.1

Principal Contact Details

Title

Mr

Forename

William

Surname

Kennaway

Suffix**Position in the organisation**

Treasurer

Address Line 1 

Gyles House

Address line 2 

6 The Gyles

Address line 3 

Pittenweem

Address line 4 

Fife

Address Line 5 **Postcode** 

KY10 2NG

Country

Scotland

Telephone number

01333313172

Mobile number**Fax number****Email**

william.kennaway@btopenworld.com

Principal Office Or Trustee Address 

Trustee

Website Address 

www.anstrutherharbourfestival.co.uk

Alternative Contact Email

martin.dibley@gmail.com

Annual Return / Monitoring Return Details**Section A****Charity Number** 

SC046562

Legal Name 

Anstruther Harbour Festival Trust

1. Accounting Reference Date 

30/09/2019

2. Gross Income 

£20,836

3. Gross Expenditure 

£21,245

4a. Does your charity publish its annual reports and accounts on its website?

No

4b. Copy & paste the link to your published accounts here **5. Your charity's purpose, according to the Scottish Charity Register is** 

The Charitable Purposes of the SCIO ("the Charitable Purposes") are to provide a community inclusive cultural festival, and undertake other community-related activities and projects, aimed at celebrating, supporting and promoting the maritime, harbour and land based culture and activities of the historic Royal Burghs of Anstruther Wester, Anstruther Easter, Kilrenny (which includes Cellardyke) and thereby; 3.1.1 Advancing citizenship and community development within the Area; and 3.1.2 Advancing the heritage and culture of the Area

6. In order to achieve this purpose, does your charity do any of the following?

None of the above

7. Does your charity receive income from investments (excluding bank interest but including income from stocks, shares, bonds etc.)?

No

8. Total Number Of Charity Trustees

6

9. Total Number Of Paid Staff

0

Does Your Charity Have Children And Or Vulnerable Adults As Beneficiaries

No

10.b If yes, can you confirm that your charity has appropriate policies in place to protect these vulnerable individuals?**10.c If you do not have appropriate policies, please explain how you plan to resolve this?**

Accounts Information**Accounts Submission Option**

I will attach an electronic copy of my signed accounts (including a signed trustees' annual report and signed auditor's or independent examiner's report) in .pdf format.

[View Accounts Files](#)

Declaration Information

I certify that the information entered in this form is correct to the best of my knowledge

Yes

I confirm the information entered has been approved by the charity trustees and I am authorised to submit this information

Yes

Name of person submitting

William Kennaway

Role of person submitting

Treasurer

Declaration Date

30/06/2020

Received Date

30/06/2020

Submitted Date

30/06/2020

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	30	09	2018	To	30	09	2019

Reference and administration details

Charity name: Anstruther Harbour Festival Trust

Other names charity is known by:

Registered charity number: SC046562

Charity's principal address: 56 High Street, Anstruther, Fife

Postcode KY10 3DH

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Lawson	Chairman		
2	Martin Dibley	Secretary		
3	William Kennaway	Treasurer		
4	Gordon Mitchell		From Dec 2019	
5	Simon Hayhow		From Dec 2019	
6	Andrea Elder		From Dec 2019	
7				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution dated 17 May 2016, see

<http://www.anstrutherharbourfestival.co.uk/userfiles/files/AHFT%20Constitution%202016.pdf>

Trustee recruitment and appointment

Three new trustees appointed in December 2019, details as page 1

Objectives and activities

Charitable purposes

The charitable purposes of the Trust are to provide a community inclusive cultural festival, and undertake other community-related activities and projects, aimed at celebrating, supporting and promoting the maritime, harbour and land based culture and activities of the historic Royal Burghs of Anstruther Wester, Anstruther Easter, and Kilrenny & Cellardyke, and thereby

- advancing citizenship and community development within the area
- advancing the heritage and culture of the area

Summary of the main activities in relation to these objects

During the period to which this Annual Return relates, the Trust's main activity was the organising of its annual Festival which was held from 19 to 21 July 2019

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The main achievements of the Trust during the financial period were as follows

- **increased scale** of the Festival from earlier years – the Trust's expenditure on its 2019 Festival programme amounted to £23.6k in total, comprising £21.2k in the accounting year end in September 2019 and £2.5k in accrued liabilities for services provided but not invoiced at that date. This £23.6k compares with £18k expenditure on the 2018 Festival and with £10k in 2014 which was the first year of the Festival run by the voluntary unincorporated organisation that was the Trust's predecessor
- **improved financial results** – although at the accounting year end the 2019 Festival showed a deficit over the year of £0.4k, a further £8.7k of donations and sponsorship funding was received by the end of 2019 calendar year. The Statement of Balances in Appendix B shows further assets of £8725 for sponsors' donations received and liabilities of £2537 for invoices received and further liabilities of £450 for services provided. This gives a net increase of £5738 over the £3479 closing bank balance, resulting in a total surplus of £9218 to be carried forward into 2020.
- **partnership formed with Scottish Fisheries Museum**
AHFT has entered into a partnership agreement with Anstruther's Scottish Fisheries Museum under which future festivals will be run jointly, with the aim of increasing the tourism market for the festival. SFM's director and events organiser have been elected as trustees of AHFT.
In August 2019 SFM/AHFT were successful in their joint bid for a major Visitscotland award for the 2020 Festival and although the 2020 Festival has been cancelled because of Covid, it has shown how the festival needs to be organised to attract a wider audience in future years
- **new sources of sponsorship obtained for 2019 Festival**
 - Anstruther Co-operative Society Community Fund : £7.3k
 - Norah Webb Trust : £1.2k
 - Murray Library Trust : £0.5k
 - Boathouse Bar & Bistro £0.5k
 - Stuart Fairground owner £0.25k
- **continued support from previous sponsors for 2019 Festival**
 - Fife Council Strategic Events Investment Programme Award, part of a three year award ; £4.2k
 - Anstruther Settlement Trust : £ 4.0k
 - Anstruther Community Kist £1.5k
 - EDF Renewables : £1.0k
 - Anstruther Common Good Fund £1.0k
 - Anstruther Fish Bar : £1.0k
 - Anstruther Sailing Club : £0.5k
 - Ken Lawson : £0.5k
 - Fife Charities Trust : £0.5k
 - Isle of May Ferry : £0.2k
 - Osprey Boat Trips : £0.1k
 - Other local businesses : £0.2k
- **fundraising activities widened**
New fundraising activities included a bag-packing event at a local supermarket which raised over £400, and a race night event which raised rather less but was a useful teambuilding exercise
The Trust's Grand Raffle was the main fundraising activity, raising over £1500 and involving local businesses as prize donors.
- **increased co-operation with other organisations**
AHFT co-operated with Dunedin Scottish Country Dance Society to bring Dunedin's International Folk Dance Festival as the main event on the Friday of the 2019 Harbour Festival. The Folk Dance Festival has displays by its own scottish dancers and by teams from other European countries in traditional costume and with traditional music.
AHFT raised the funding to cover the transport and catering needed to bring the Folk Dance Festival to Anstruther

Financial review

Brief statement of the charity's policy on reserves

The Trust's main beneficiaries are the people of Anstruther and visitors from elsewhere in Fife and beyond.

The Trust's main funding streams are awards from various local authority grant schemes, sponsorship from local small and medium size businesses, and fundraising activities including raffle receipts, donations and entry charges at certain events.

The Trust's reserves policy has been to seek to retain a surplus of 10% of its annual turnover, consistent with maximising the benefit to the community through a successful Festival.

The Trust has agreed to continue this 10% policy. If, as for the 2020 Festival, the projected turnover for future SFM/AHFT Festival is approximately £60,000, this requires maintaining a level of reserves of £6,000.

Details of any deficit

The financial results for the accounting year to end September 2019 detailed in Appendices A and B this report show a closing balance of £3479, giving a deficit over the year of £409.

The Trust's main activity, i.e. its annual festival, was held in late July and by the time of the accounting year end in September many sponsors' donations and suppliers invoices had still not been received.

The Statement of Balances in Appendix B therefore shows further assets of £8725 for sponsors' donations received and liabilities of £2537 for invoices received and further liabilities of £450 for services provided. This gives a net increase of £5738 over the £3479 closing bank balance, resulting in a total surplus of £9218 to be carried forward into 2020.

Donated facilities and services (if any)

Venue for music, dance and language events donated by Scottish Fisheries Museum

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	WILLIAM KENNAWAY	MARTIN DIBLEY
Position (e.g. Chair)	Treasurer	Secretary
Date	30.06.20	30.6.20

Receipts and payments accounts						
For the period from				to		
	1	October	2018		30	September 2019

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	9,110				9,110	5,100
Legacies					-	
Grants	8,580				8,580	10,929
Receipts from fundraising activities	236				236	3,224
Gross trading receipts	2,910				2,910	1,380
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	20,836	-	-	-	20,836	20,633
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	20,836	-	-	-	20,836	20,633
A3 Payments						
Expenses for fundraising activities	50				50	
Gross trading payments	21,195				21,195	18,432
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	21,245	-	-	-	21,245	18,432
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	21,245	-	-	-	21,245	18,432
Net receipts / (payments)	(409)	-	-	-	(409)	2,201
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(409)	-	-	-	(409)	2,201

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	3,888				3,888	1,637
	Surplus / (deficit) shown on receipts and payments account	(409)				(409)	2,201
	Cash and bank balances at end of year	3,479				3,479	3,838
(Agree balances with receipts and payments account(s))							

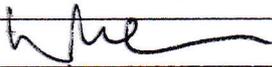
Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total		

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	Donation from St Ayles Church		100	100	
	Common Good Fund Grant - Fife Council		1,000	1,000	
	Donation from Anstruther Co-op Society		6,625	6,625	
	EDF sponsorship		1,000	1,000	
		Total	8,725	8,725	

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities	Cheques issued still to be cashed at 30 Sept		2,537	
	Services supplied awaiting cheque issue		450	
		Total	2,987	

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total		

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	WILLIAM KENNAWAY	3.06.20
	MARTIN DIBLEY	30.6.20

APPENDIX 3



Report to the trustees/members of
Registered charity number
On the accounts of the charity for the period

Independent examiner's report on the accounts								v2
Charity name								
Anstruther Harbour Festival Trust								
Registered charity number								
SC046562								
Period start date					Period end date			
Day	Month	Year		to	Day	Month	Year	
30	09	2018			30	09	2019	
Set out on pages							(remember to include the page numbers of additional sheets)	

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Victoria Walsh*

Date: 30/07/2020

Name: Victoria Walsh

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants of Scotland

Address: Abercorn School

Newton

Broxburn

EH52 6PZ

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.